



Job Description

Role Title:	Production Lab Technician
Reports To:	Shift Supervisor
Position Location:	IntelliGen Production Lab
Exemption Status:	Non-Exempt
Overall Responsibilities:	Operates production equipment for processing cell sorting technology. Perform daily tasks as assigned by the Shift Supervisor.

Production Lab Technician

Specific Accountabilities:

- Anticipates potential problems and takes preventative action. Requires judgment to know when it is necessary to consult with team leads, supervisor and/or other support groups.
- Work with coworkers, team leads and supervisor to effectively troubleshoot equipment and process issues.
- When necessary, communicate quickly and thoroughly with the Manufacturing team to effectively fix broken and/or faulty equipment when issues arise.
- Understands how own actions impact others and uses this information in decision-making.
- Provide detailed documentation while adhering to all legibility and writing standards.
- Review documentation and check all calculations (e.g. tickets, labels, equipment reading).
- Provide regular and effective communication (both verbal and/or written) within Operations.
- Comply with all safety requirements, SOPs and Manufacturing documentation and expectations.
- Operate automated systems for equipment operation.
- Following Standard Operating Procedures to properly clean and prepare equipment for use.
- Participate in Relentless Improvement by submitting ideas and assisting in implementation.
- Maintain production operations on four instrument tables.
- Successfully perform bull change within the allotted time while maintaining all quality and cleanliness standards.

Qualifications and Experience:

- High School diploma or equivalent is required; Post-High School education or experience within a production laboratory setting is preferred.
- Experience in a laboratory or equivalent production environment highly preferred.
- Strong attention to detail and focus on maintaining the highest level of quality at all times.
- Possess a valid driver's license.
- Ability to perform basic math skills.
- Ability to utilize a computer, keyboard and mouse to accomplish work tasks (includes but is not limited to the ability to look at computer monitor screens for the entirety of assigned shift).
- Ability to stay organized and perform multiple tasks at the same time.
- Ability to work well within team environment.

Capabilities and Behaviors:

- Ability to understand the theory and concepts behind cell sorting technology and processes.
- Communicate effectively and ability to work in a team environment. Exhibit professional interpersonal skills.
- Lives and displays the Genus ABS Values and behaviors at all times in their day to day ways of working.
- Maintain professional verbal and written communications with co-workers, internal and external customers, and vendors at all times.
- Be flexible with respect to job responsibilities and consistently strive to be an effective team member.
- Strive to advance your skills and display a willingness to accept future development.
- Actively participate in Company training opportunities to further develop skills applicable to the department.
- Gain a thorough understanding of the department's role within the company.

WORKING CONDITIONS:

Employees in this position are, or can be, exposed to the following:

Exposure to:	None	Some	Frequent	Very Frequent
Toxic/Caustic Chemicals		X		
Extreme Conditions (Hot or Cold)	X			
Dust/Fumes/Gases (including asbestos)	X			
Moving Mechanical Parts		X		
Potential Electric Shock	X			
High Pitched Noises	X			
Needles or Other Sharp Objects	X			
Blood or Body Fluid	X			
Communicable Diseases	X			
Unprotected Heights	X			
CRT (Computer) monitor/equipment			X	
Frequent, Repetitive Motions		X		
Confined Spaces	X			

PHYSICAL CONDITIONS:

Employees in this position are, or can be, required to possess the following physical capabilities.

Capabilities:	None	Some	Frequent	Very Frequent
Lifting, carrying, pushing and/or pulling up to 40 lbs		X		
Stooping, kneeling and/or crouching daily		X		
Standing or walking more than 4 hours a day			X	
Sitting more than 4 hours a day		X		
Reaching, grasping, fingering and/or feeling more than 2 hours a day		X		
Visual acuity in order to correctly distinguish Near Acuity, Far Acuity, Full field of vision, distinguishing colors & depth perception				X
Audio acuity to discern sounds made by various types of machinery or equipment that would indicate dangerous or improper operation			X	

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Signatures

Manager _____

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee _____ Date _____